

Academic CV Template

Guide for applicants 2027

Why are we asking for an academic CV?

As part of your application, we ask you to provide an academic CV alongside your personal statement. Your CV helps us to understand your academic background, research experience, skills and achievements, and gives you an opportunity to highlight experience that is relevant to the PhD project you are applying for.

You do not need to have an extensive academic CV.

We understand that applicants will have different levels of experience, and we are interested in what you have done and the skills you have developed, rather than the length of your CV.

You may use our CV template or create your own. There is no requirement to follow a particular design or format.

What should I include?

Your CV should normally include:

Education

- Your current or most recent degree
- University/institution and subject studied
- Dates of study
- Degree classification or grades, where available

Research experience

- Dissertation or research projects
- Research placements or internships
- Relevant laboratory, fieldwork or other research experience
- A brief description of your role and what you learned or contributed

Relevant skills

- Research methods and techniques
- Laboratory, fieldwork or practical skills
- Data analysis, statistics or programming

- Relevant software or other technical skills
- Other skills relevant to the proposed PhD

Employment and other relevant experience

- Employment, internships, volunteering or other experience that demonstrates relevant skills or experience
- You do not need to include every job you have ever had – focus on what is relevant or demonstrates transferable skills.

Publications, presentations and academic achievements *(if applicable)*

- Publications
- Conference presentations or posters
- Prizes, awards, scholarships or other academic achievements

Training and professional development *(if applicable)*

- Relevant courses, training or certifications
- Research methods or technical training

A few things to remember

- Keep your CV **clear, concise and easy to read**.
- Focus on information that is relevant to **doctoral study and the project you are applying for**.
- Use specific examples where they help demonstrate your skills and experience.
- You do not need to include information simply to make your CV longer.
- **There is no expectation that you will have publications or extensive research experience.** We will consider your experience in the context of your academic and career stage.
- Please ensure that the information in your CV is accurate and your own.

Length:

Please keep your academic CV to a **maximum of two pages**. There is no expectation that your CV will fill two pages – the length will depend on your experience and career stage. Focus on the information that is most relevant to your application and the proposed PhD project.